

NOTICE

A MEETING

of

THE WITHFEST TEAM

will be held on

TUESDAY 19th March 2019

at 7pm,

**at the Meridian Centre,
Queen Street, Withernsea**



The public and press are welcome to attend under the public Bodies (Admissions to Meetings) Act 1960 s1, extended by the Local Government Act 1972 s100. Whilst public participation is not allowed during the meeting, there will be a 15 minute public question session, where members of the public may ask questions, give evidence or make representations regarding any of the business to be transacted at the meeting. If you wish to attend a council meeting to comment on an issue which is not included on the agenda, you may do so by applying to The Clerk in writing before the meeting.

Under the Openness of Local Government bodies regulations 2014 members of the public may film, record, take photographs or use social networking during Council meetings that are open to the public. Members of the public who do not wish to be filmed during meetings should make this known to the Town Clerk or Chairman of the meeting, prior to the start of the meeting.

Withernsea Town Council requests advance warning from anyone wishing to film, record or take photographs during open meetings so that suitable provision can be made.

WITHERNSEA TOWN COUNCIL

WITHFEST TEAM

Dear Member

A meeting of the Withfest Committee will be held at 7pm on Tuesday 19th March 2019, at The Meridian Centre, Queen Street, Withernsea. The agenda (Issued on 12th March 2019) is given below.

Yours sincerely

J. Moxon

Mrs J. Moxon PSLCC. Clerk to the Council

A G E N D A

Fire evacuation / Recording of meetings policy

1. Apologies.
2. Declarations of Interest:-
 - a) To record declarations of pecuniary/non pecuniary interests by any member in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member, in respect of agenda items listed below.
3. To consider public participation in light of provisions contained in the Local Authorities (Model Code of Conduct Order 2007 (SI2007/115G).
4. Confirmation of the Minutes of the meeting held on the 19th February 2019.
5. Town Clerks update, correspondence & finance update.
6. To agree security quotes.
7. Discuss programme.
8. Reports/updates from teams:-
 - a) Acoustic and Spoken Word. (RH)
 - b) Main stage concert/security team. (GC + DR + DM)
 - c) Bike Fest team. (YV + AB)
 - d) Sponsorship/stalls revenue team. (FW + JM + ALL)
 - e) Marketing and advertising team – discuss flyers and programme. Facebook/website and Twitter.
9. Any other member reports.
10. Date of next meeting. 16th April 2019.