

WITHFEST COMMITTEE

The draft (until signed) minutes of the WithFest Committee meeting
held on 19th February 2019, at The Meridian Centre, 201 Queen Street, Withernsea.

Present: Chairman Felicity Walmsley (FW), Vice Chair Richard Harries (RH), D Megson (DM), Shaun Harrison (SH), Charlie Simon (CS), Graham Conner (GC), J Moxon (JM).

Public: J Cooper (JC)

(Press: 0 Police: 0)

Abbreviations used: WTC = Withernsea Town Council, ERYC = East Riding of Yorkshire Council.

Minute	Points discussed / Agreed.	Action by.
2061.	<u>Apologies</u> – Y. & D. Richards, A. Armitage and D. Edwards.	
2062.	<u>Declarations of Interest:-</u>	
a.	To record declarations of pecuniary/non pecuniary interests by any member in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. None	
b.	To note dispensations given to any member, in respect of agenda items listed below. None	
2063.	<u>To consider public participation in light of provisions contained in the Local Authorities (Model Code of Conduct Order 2007 (S12007/115G)</u> JC has contact details for Little Mix tribute & Greatest Showman/Frozen act – will forward to GC	
2064.	<u>Confirmation of the Minutes of the meeting held on the 22nd January 2019.</u> Confirmed and signed	
2065.	<u>Town Clerks reports and correspondence & finance update.</u> <i>Clerk's notes attached to the Minutes.</i>	
a.	JM to send booking form to Pier Assoc.	JM
b.	DM will chase up a reply re the fireworks, unable to do them for £250, DM to advise them to reply with a quote.	DM
c.	Fairground will be here for a month in August. Located on Promenade as per last year with some re-positioning. Fun House can go on there with them. T Storey liaising with ERYC re license.	
d.	Best place for Skyswing considered to be in front of the Pier Towers. JM to check re licence otherwise will have to go on car park behind Meridian.	JM
e.	Bank balance £10521.30. Finance report/projections will be updated & circulated.	
f.	Both TEN's have been applied for & use of land license gone in. Road closure to do later when all comments/route amendments from last year considered.	JM/GC
g.	Recent matter regarding trade mark is being dealt with by the solicitor. Also matter regarding the banners being retained – enquiries on going. Report to police if necessary.	
h.	1 st aid – A list is needed of who and when from DE. Also contact with J Patchett re the people involved in Carnival to see if they will lend us a hand.	DE

i.(a)	JM to ask ERYC re overflow parking on Waxholme Road car park – will it be suitable for use by then?	JM
(b)	GC will enquire about the field on Hollym Road.	GC
(c)	Also space on Eastfield.	JM/GC
j.	Scouts have enquired about the campsite – SH will speak to Simon Vann & invite him to the next meeting.	SH
k.	Litter was discussed. Not well contained last year. JM to get quote from ERYC for 8 x 1280L wheelie bins.	JM
l.	PortaLoo quotes were considered. JM to ask for additional price for urinals in central location	JM
2066.	<u>Discuss programme.</u> It was agreed to have an A4 double sided info sheet folded to A5, colour, glossy. To include running orders, main sponsors & acknowledgement to other sponsors. FOC. To be done as soon as running order ready and out by end of April if possible. Flyers are on their way – sponsored by Lexham. They will retain some & take to bike meets. All to distribute where possible.	All
2067.	<u>Reports/updates from teams:</u>	
a.	Acoustic & spoken word stage – RH./ Memorial Gardens	
(i)	Acoustic lineup almost sorted.	
(ii)	Meridian Centre has confirmed they will lend us the stage and some of the sections for a drum riser main stage.	
(iii)	Gerti Hartshorne, who is performing, has offered Reiki/Tarot/Crystal/POI/FirePoi/Medium etc. Could be done in 3 rd marquee.	JM
(iv)	Tracy Taylor, Hull Truck happy to take photos on the Sunday FOC, & JM to ask Vicky Tate if Hull Daily Mail will send a photographer. FW to make contact with Ute from Big Local. Jason Lee will do them but will need to charge. Need to explore the free options.	JM FW
(v)	Andrea Burn will do children’s stories to fill in children’s activities.	
(vi)	It was agreed to book Mark’s Magic Kingdom for starshade 2 days Sat & Sun 11-4pm £820.00.	JM
(vii)	Silent Disco – prices to consider – next agenda.	JM
b.	Main stage concert & security – (GC/DR/DM)	
(i)	DM requested that the Pop In remains open for night time security use. Agreed.	
(ii)	Contract signed and returned for KCFM	
(iii)	Line up almost sorted- GC to send forms out altogether. Planet Duran/System 80’s booked,	GC
(iv)	Les Holdstock (Bowie) to be confirmed. All others in process.	GC
(v)	Will Bennett – Bruno Mars would like to reach some sort of agreement for then still to play. Can’t afford the fee agreed by previous members. JM to negotiate a lesser fee – if not the £180 cancellation fee will need to be paid. Will need to be Saturday afternoon/tea time or Sunday as headlines are taken.	JM
(vi)	CG to contact Guy Moxon for contact details for Stiv Adams, Fat Spaniels.	GC
c.	Bike Fest Team – YR & AA	
(i)	Team Orange – accommodated still to be sorted. GC	GC
(ii)	John Hudghton – Biker’s Church on campsite?– details to be given to YR/AA to make contact – may need to liaise with Martin Faulkener.	
	More bike type traders/attractions needed for bike park.	YR/AA
	Other attractions needed for bike park. Enquiries re stilt walkers/fire breathers, quite	

	expensive but can look at later if funds allow.	
d.	Sponsorship/stalls/revenue. FW/JM/All	
(i)	31 trade stands, 8 crafters booked so far – more to come in. JM will do a list for next meeting to assess the mix. More bike related stands needed.	JM YR/AA
(ii)	Request for stall from Oakwood Dog Rescue/hedgehog hospital agreed FOC.	
(iii)	JM to make contact with Tedder Hill Community Fund/Community Chest to see if we are in catchment for funding.	JM
(iv)	It was AGREED to apply to ERYC Arts for £2000 grant for acoustic tent expenses.	
(v)	It was AGREED to apply to Awards for All for £9250 for attractions/children’s activities.	
(vi)	News from Tesco for 4k application is awaited	
(vii)	Tesco has confirmed we can do a car wash in their car park with the fire brigade & offered to supply refreshments for volunteers in the Pop In again.	FW
(viii)	Vikki Tate is coming to speak to FW and JM re sponsorship from Hull Daily Mail.	JM/FW
(ix)	Most sponsors contacted – to be followed up. Hoseasons declined.	
(x)	2k will be coming from WTC in April.	
(xi)	Air 4i Wi-Fi – pending.	
e.	Marketing & advertising. All.	
(i)	Group photo & press release done – will be in Gazette this week	
(ii)	Programme & posters to be sorted later	
(iii)	Website getting updated regularly now.	
(iv)	Flyers will soon be ready	
(v)	Twitter now working & Facebook page getting a lot of interest.	
2068.	<u>Any other member reports</u> It appears that an ex-member of the Withfest team has contacted previous participants in November to advise them that the event was cancelled this year. As a result one or two have booked elsewhere. All have been contacted again to rectify the information. Bookings are still coming in, with a good mix of goods/food.	
2069.	<u>Date of next meeting.</u> Tuesday 19 th March 2019. Meeting closed.	