

# **NOTICE**



## **Meeting**

**of**

## **WITHERNSEA TOWN COUNCIL**

**followed by a meeting of**

## **THE MEMORIAL GARDENS TRUST**

**will be held on**

**Monday 8<sup>th</sup> April 2019**

**at 7pm,**

**In the  
Meridian Centre,  
201 Queen Street, Withernsea**

The public and press are welcome to attend under the public Bodies (Admissions to Meetings) Act 1960 s1, extended by the Local Government Act 1972 s100. Whilst public participation is not allowed during the meeting, there will be a 15 minute public question session, where members of the public may ask questions, give evidence or make representations regarding any of the business to be transacted at the meeting. If you wish to attend a council meeting to comment on an issue which is not included on the agenda, you may do so by applying to The Clerk in writing before the meeting.

Under the Openness of Local Government bodies regulations 2014 members of the public may film, record, take photographs or use social networking during Council meetings that are open to the public. Members of the public who do not wish to be filmed during meetings should make this known to the Town Clerk or Chairman of the meeting, prior to the start of the meeting.

Withernsea Town Council requests advance warning from anyone wishing to film, record or take photographs during open meetings so that suitable provision can be made.



Withernsea Town Council, The Meridian Centre, 201 Queen Street, Withernsea, HU19 2HH  
Tel: 01964 614984. Email: [info @withernseatowncouncil.co.uk](mailto:info@withernseatowncouncil.co.uk)  
Web: [www.withernseatowncouncil.co.uk](http://www.withernseatowncouncil.co.uk)

AGENDA Issued 02.04.19.

Dear Councillor,

You are hereby summoned to a meeting of the Withernsea Town Council, on Monday 8<sup>th</sup> April, 2019 at 7pm, in the **Meridian Centre**, 201 Queen Street, Withernsea. Please note Council meetings will finish promptly by 9.30pm. The agenda is specified below.

Yours sincerely

*J Moxon*

**Mrs. J. Moxon PSLCC, Clerk to the Council.**

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Members of the public may speak on any item(s) appearing on the public agenda, (or on any other matter that falls within the Council's terms of reference) during the public participation session or at the discretion of the Chair. Audio and video recording of this meeting may take place with certain restrictions.

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### **AGENDA. Part 1. Public session.**

1. Apologies: To receive and approve any apologies for absence.
2. Declarations of Interest:
  - a. To record declarations of pecuniary / non pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b. To note dispensations given to any member of the council in respect of the agenda items below.
3. Minutes: To confirm/receive minutes of the following meeting(s) are a true and correct record of that which took place.
  - a. Confirmation of Town Council minutes 18.03.19.
  - b. To receive Withfest Minutes 19.03.19.
4. Public Participation including Police report: To receive the police report and open the meeting for both police and public participation.
5. Clerks Report: To receive report / update from the Town Clerk\*.
6. Reports by Ward Councillors: To receive brief reports from Ward Councillors representing Withernsea on matters of interest to Town Councillors and the local community.
7. Reports by representatives to outside bodies: To receive any reports from members representing the WTC at outside organisations.
  - a. Withernsea Big Local 21.03.19.
  - b. Any other meetings attended.
8. Items: Items to consider / confirm / agree / adopt by Withernsea Town Council.
  - a. To approve draft Annual Report\*.
  - b. To consider additional section to Mayoral Board.
  - c. To consider update of IT support & website.
  - d. To consider request to sell plants outside Meridian Centre – S Sayer.

9. Development Control: To resolve the following Application(s) / Receive decisions (NOD) made. All planning applications are available and accessed electronically from the ERYC website. Please use links below or source access to *hardcopies*.

- a. Application 19/00861/OUT for the erection of a dwelling for use as a holiday home (means of access and layout to be considered) (Resubmission of 17/04102/OUT). Land south of 175 South Promenade, Withernsea for Mr Hare.

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/00861/OUT>

- b. Application 19/00764/PLF for the removal of existing hipped roof and replace with gable roof and construction of dormer window to rear. 79 Queen Street, Withernsea for Mr Ross.

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/19/00764/PLF>

- c. Application 18/02288/STPLF for Change of use of land for the siting of static caravans for residential park home occupation and operational development consisting of the construction of an access road, parking and foul and surface water drainage infrastructure (AMENDED SITE LAYOUT PLAN INCLUDING REDUCTION IN NO. OF UNITS)

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/18/02288/STPLF>

- d. Notice of Decision. Change of use from A2 (Bank) to C2 (Supported Living Accommodation for 16-21 year olds). NatWest, 137-143 Queen Street, Withernsea for Mr Micheal Junaid. APPEAL REFUSED.

- e. For information only – updated information re 259 Queen Street from Mr C Ryan\*.

10. Finance Matters

- a. To agree payments schedule February 2019 - £14,700.15.
- b. To agree payments schedule for March 2019 – £16,864.03.

11. Councillors' reports.

## **Part 2. Private session.**

12. Public Bodies (Admission to Meetings) Act 1960.

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

13. In Camera

- a. To consider Town Award nominations\*.
- b. To consider amendments & renewal of lease of Pop-in to Men in Sheds\*.
- c. Update re Withfest\*.



**Memorial Gardens Trust**  
Registered Charity No. 502756

The Meridian Centre, 201 Queen Street, Withernsea, HU19 2HH.

[www.withernseatowncouncil.co.uk](http://www.withernseatowncouncil.co.uk) Tel: 01964 614984. [info@withernseatowncouncil.co.uk](mailto:info@withernseatowncouncil.co.uk)

Dear Councillor/Trustee,

You are hereby summoned to a meeting of the Memorial Gardens Trust on Monday 8<sup>th</sup> April 2019 following on from the 7pm Town Council meeting, in the ground floor meeting room, The Meridian Centre, 201 Queen Street, Withernsea. The agenda is specified below.

Yours sincerely

*J Moxon*

Mrs. J. Moxon PSLCC.

Agenda issued: 02.04.19.

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**AGENDA.**

**Part 1. Public session.**

1. Apologies: To receive and approve any apologies for absence.
2. Declarations of Interest:
  - a. To record declarations of pecuniary / non pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
  - b. To note dispensations given to any member of the council in respect of the agenda items below.
3. Public Participation: To agree public participation.
4. Minutes:
  - a. To confirm that the minutes of the meeting held on 18.03.19 are a true and correct record of that which took place.
5. Secretary to the Trustees report.
6. Items to consider / confirm / agree / adopt by Memorial Gardens Trustees.
  - a. To consider request to sell plants in the car park – S Sayer.
  - b. To approve draft Annual Report.
7. To agree payment schedules for:
  - a. February 2019 £10.40
  - b. March 2019 £4803.64
8. Trustee reports – for reporting purposes only.