

## WITHERNSEA TOWN COUNCIL

The minutes of the Withernsea Town Council meeting held on Monday 20th July 2020, in the Meridian Centre, 201 Queen Street, Withernsea.

Present: Deputy Mayor Councillor F. Walmsley (FW).

Councillors: I. Blackburn (IB), J. Blackburn (JqB), J. Blake (JB), B. Cloke (BC), B. Dawson (BD), D. Edwards (DE), C. Hollingworth (CH), E. Saxby (ES), and S. Winters (SaW). The Town Clerk J. Moxon (JM) and Deputy Clerk (KG).

Public: 4            Press: 0            Police: 0            Ward Cllrs: 2

Abbreviations: WTC (Withernsea Town Council), ERYC (East Riding of Yorkshire Council)

Minute	Points raised or agreed	Action By
	<p><b>Brief presentation from Mathew Brown, Project Manager – Hollym Waste Water Treatment Works, YWA.</b></p> <p>Mr Brown reported that work on the Hollym Waste Water Treatment Works commenced last week and is due to be completed by July/August 2021 and the Long Sea Outfall project is due to be completed August 2021. Ward and Burke are the contractors for both projects. The projects are expected to have a minimal impact on Withernsea; although some work may be required at the pumping station in Memorial Gardens car park, the extent of the work is expected to be contained within the building and this will be confirmed in the next 3 weeks.</p> <p>The statement from the Environment Agency about bathing at Withernsea was a standard statement issued where any abnormal situation exists; in Withernsea's case the water quality is only comprised by the disturbance of silt during the dredging process. All water from the treatment works is treated, with the exception of storm flows. The old site will be demolished, decommissioned and returned to agricultural land.</p>	
4786.	<p><u>Elect Town Mayor.</u> Councillor Dave Edwards elected with 4 abstentions. Cllr CH requested a recorded vote.</p> <p style="padding-left: 40px;">Cllrs DE, ES, CH, SaW, BC &amp; JB in favour, Cllrs FW, IB, JqB &amp; BD abstained.</p>	
4787.	<p><u>Elect Deputy Mayor.</u></p> <p>a. Councillor Felicity Walmsley elected.</p> <p>b. Cllr JB resigned from Town Council and all committees. A letter of thanks to be sent to JB</p> <p>c. Cllr DE thanked WTC staff, Ward Councillors and everyone at SHORES for all their hard work during this difficult time and asked for a letter of thanks to be sent to SHORES on behalf of WTC.</p>	JM  JM
4789.	<p><u>Apologies.</u> <i>To receive and approve any apologies for absence.</i> All present.</p>	
4790.	<p><u>Declarations of Interest:</u></p> <p>a. <i>To record declarations of pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.</i></p> <p>Cllr BC withdrew item 7 and declared a non-pecuniary interest in item 12c as a Trustee of the Millennium Green Trust.</p>	

	Cllr CH declared a non-pecuniary interest in item 19a as close friend of the applicant.	
b.	<i>To note dispensations given to any member of the Council in respect of the agenda items below.</i> None	
4791.	<u>To agree all existing appointments remain in place until May 2021.</u> Agreed.	
4792.	<u>To receive resignation from T. Dagnall (11.05.2020).</u> Received. A letter of thanks to be sent to Mr Dagnall for his service to WTC.	JM
4793.	<u>To consider extended leave of absence for Cllr B. Cloke until May 2021.</u> Withdrawn.	
4794.	<u>Minutes:</u> <i>To confirm/receive minutes of the following meeting(s) are a true and correct record of that which took place</i>	
a.	<u>Confirmation of Town Council minutes 24.02.2020.</u> The Minutes of the Town Council meeting 24.02.2020 were confirmed with 1 abstention.	
b.	<u>Confirmation of Extra Ordinary Town Council minutes 11.03.2020.</u> The Minutes of the Extra Ordinary Town Council meeting 11.03.2020 were confirmed with 2 abstentions.	
c.	<u>Confirmation of Town Council minutes 16.03.2020.</u> The Minutes of the Town Council meeting 16.03.2020 were confirmed with 1 abstention.	
4795.	<u>Public Participation including Police report:</u> <i>To receive the police report and open the meeting for both police and public participation.</i> No public participation.	
4796.	<u>Reports by Ward Councillors:</u> <i>To receive brief reports from Ward Councillors representing Withernsea on matters of interest to Town councillors and the local community.</i>	
a.	Cllr Healing thanked Cllr DE and SHORES for all of his hard work during the COVID-19 period.	
b.	Cllr ES thanked Cllr Healing for her work to making the sea defence work at South Promenade happen.	
c.	Cllr CH asked if progress had been made with grass at Seathorne/Waxholme. No update was available.	
d.	Cllr DE asked why the car park at Seathorne/Waxholme was not open. Issue was raised with ERYC and this will be opened this week.	
4797.	<u>Clerks Report/Ratify Decisions Made Under Delegated Authority:</u> <i>To receive report/update from the Town Clerk.</i> Report circulated and copy attached. Repairs to the 'Wolf' are now complete and T Larsen thanked for his work.	
4798.	<u>Elect Representative to:</u>	
a.	<i>ERNLLCA District Committee.</i> DE elected. Agreed.	
b.	<i>FLAG.</i> DE elected. Agreed.	
c.	<i>Millennium Green Trust.</i> CH elected. Agreed.	
d.	<i>Property Officer.</i> The officers were confirmed as: FW & DE	
e.	<i>Personnel Committee.</i> The officer was confirmed as: BC elected.	
f.	<i>Regeneration Partnership.</i> IB & BD elected. Agreed, to be confirmed if 2 representatives will be acceptable.	JM
g.	<i>SHAPE.</i> DE elected. Agreed.	
h.	<i>Humberside Police Community Volunteer.</i> ES elected. Agreed.	
i.	<i>Finance Committee.</i> DE elected. Agreed.	

4799.	<u>Consider information regarding the re-opening High Streets Safely Fund – ERYC.</u> There were no suggestions at the present time, but as this is an ongoing fund ideas can be considered at future meetings.	
4800.	<u>Agree protocol in the event of future Covid lockdowns.</u> It was agreed that should a subsequent COVID lockdown occur, the same protocol would be followed as in March 2020, whereby powers would be delegated to the Clerk for the duration of the lockdown until such time as meetings could reconvene.	
4801.	<u>To adopt amended Code of Conduct.</u> It was agreed that the ERYC Code of Conduct was adopted.	
4802.	<u>To consider re-opening of Southcliffe Road toilets.</u> It was agreed that the Southcliffe Road toilets would re-open. Cllr DE agreed to lock/unlock and clean the toilets.	DE
4803.	<u>Discuss future meeting dates.</u> It was agreed to hold WTC meetings monthly from Monday 17 <sup>th</sup> August 2020.	
4804.	<u>To consider letter from Peter Cook regarding St Nicholas Church Clock.</u> It was agreed that Peter Cook would obtain the necessary quotes for the protection and repair to the clock.	PC
4805.	<u>Development Control:</u> <i>To resolve the following Application(s)/Receive decisions (NOD) made. All planning applications are available and accessed electronically from the ERYC website. Please use links below.</i>	
a.	<i>20/02004/PLF – Erection of a dwelling following demolition of existing garage and construction of new vehicular access for The Poplars, Park Avenue, Withernsea, for Mr Jon Dimberline. APPROVED.</i>	JM
b.	<i>Notice of Decision. 20/00114/PLF – Use of the Pier Towers to from an exhibition area with tourist information, retail stalls and associated public seating and installation of replacement flood lights and roof-mounted solar panels, Pier Towers, Central Promenade, Withernsea. GRANTED. Noted.</i>	
c.	<i>Notice of Decision. 19/01783/PLF – Change of use from funeral directors to 12 bedroom House of Multiple Occupancy (HMO) (Sui Generis), Shepherdson Clark Funeral Services, 253 Queen Street, Withernsea. GRANTED. Noted.</i>	
4806.	<u>Financial matters:</u>	
a.	<i>To approve payment schedule for March 2020 - £19,482.61. Agreed.</i>	
b.	<i>To approve payment schedule for April 2020 - £19,894.01. Agreed.</i>	
c.	<i>To approve payment schedule for May 2020 - £36,960.93. Agreed.</i>	
d.	<i>To approve payment schedule for June 2020 - £20,330.32. Agreed.</i>	
4807.	<u>Annual Audit Y/E 31.03.2020.</u>	
a.	<i>To approve annual accounts year ending 31.03.2020. Approved.</i>	
b.	<i>To review and consider findings of The Annual Governance Statement (Section 1 of The Annual Return). Each item reviewed, no further considerations required.</i>	
c.	<i>To approve The Annual Governance Statement (Section 1). Approved and signed.</i>	
d.	<i>To consider accounting statement (Part 2). All considered.</i>	
e.	<i>To resolve to approve the accounting statement. Approved and signed</i>	

<p>f. g. h.</p>	<p><i>To receive the 6 month internal audit report to 31.03.2020. Received.</i>  <i>To appoint the internal auditor for 2020/21. Agreed to instruct Mr A Johnson.</i>  <i>To consider scope of audit requested by Withernsea Town Council, as per draft letter of appointment. The scope of the audit required is laid out as per the internal auditor's letter of appointment and agreed.</i></p>	<p>JM</p>
<p>4808. a. b. c.</p>	<p><u>Councillors reports.</u>  Cllr BD attended the Beach Clean on Sunday 19<sup>th</sup> July as WTC representative.  Cllr FW approached the Pier and Prom Association, who responded positively, about the possibility of taking part in a proposed small Withstock event at the end of the summer season.  Cllr DE suggested that Councillors take a proactive approach to find out what local residents want, by talking to people when they are out and about.</p> <p>The Meeting closed 20:15</p>	