Withernsea Town Council, The Meridian Centre, 201 Queen Street, Withernsea, HU19 2HH
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AGENDA Issued 6th February 2024

Dear Councillor,

You are hereby summoned to a meeting of the Withernsea Town Council, on Monday 12th February at 7pm, in the **Meridian Centre**, 201 Queen Street, Withernsea. The agenda is specified below.

Yours sincerely

J Moxon
Mrs. J. Moxon PSLCC, Clerk to the Council.

Members of the public may speak on any item(s) appearing on the public agenda, (or on any other matter that falls within the Council's terms of reference) during the public participation session or at the discretion of the Chair. Audio and video recording of this meeting may take place with certain restrictions.

AGENDA. Part 1. Public session.

1. Apologies: To receive and approve any apologies for absence.

2. Declarations of Interest:
   a. To record declarations of pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identity the agenda item and type of interest being declared.

   b. To note dispensations given to any member of the Council in respect of the agenda items below.

3. Public Participation including Police report: To receive the police report and open the meeting for both police and public participation.

4. Reports by Ward Councillors: To receive brief reports from Ward Councillors representing Withernsea on matters of interest to Town councillors and the local community.

5. Minutes: To confirm/receive minutes are a true and correct record of the meeting held:
   a. Confirmation of Town Council minutes 8th January 2024*.

6. Clerks Report: To receive report/update from the Town Clerk.

7. Reports by representatives to outside bodies: To receive any reports from members representing the WTC at outside organisations.

8. Items to consider/confirm/agree/adopt by Withernsea Town Council.
   a. To consider Property Offices report February 2024 and agree actions.
   b. To consider request from Withernsea Flower Group for:
      i) Donation of a free allotment.
      ii) Use of the greenhouse.
      iii) Work experience for High School students to assist with planting and maintenance.
   c. To consider proposal from Cllr Carman re "Council Snippets" Facebook page.
   d. To consider response to ERYC Council Tax Support review panel.
   e. To consider request to waive rent on Blue Door for 2024.

f. To adopt Environmental and Sustainability Policy.
g. To consider ERYC Draft Sustainable Transport SPD Update Consultation 8/1/24 - 19/2/24
h. To consider asking ERYC to place a litter bin on Hull Road, near tennis courts.
i. To consider request from Active Withernsea in principle to connect a dropdown media wall screen to be placed on the stage in Valley Gardens.
j. To consider using underspend of £1029.76 from BMX Show for skatepark related event during school summer holidays. Active Withernsea also to contribute.
k. To consider amendments to Rules & Regulations for Funeral Directors, Grave Diggers at Withernsea Cemetery.

9. Financial matters:

a. To approve payment schedule for WTC January 2024 - £18891.69 *
b. To receive bank reconciliations for WTC, Future Projects and Withstock to 31.1.2024*.
c. To consider write off for Invoice FES60 £120, unrecoverable.*

10. Development Control: To resolve the following Application(s)/Receive decisions (NOD) made. *All planning applications are available and accessed electronically from the ERYC website. Please use links below.*

a. Application. 23/03804/PLF. Change of use of airfield to mixed use as campsite (for motorhomes, touring caravans, and tents) and airfield; and erection of amenity building and 1.1m high timber post and rail fence and gates to front boundary (Retrospective) at Hollym Airfield, Holmpton Road, Hollym, East Riding of Yorkshire for Mr Martyn Taylor.

https://newplanningaccess.eastriding.gov.uk/newplanningaccess.

b. Application. 24/00043/PLF. Erection of single storey extension to side with canopy roofs to front and rear, construction of new roof to dwelling, erection of detached garage to side and construction of raised decking following removal of existing extension, garage, and porch windows at 62 Bannister Street, Withernsea, East Riding of Yorkshire, HU19 2DT for Mr Mike Barnfather.

https://newplanningaccess.eastriding.gov.uk/newplanningaccess.

c. Notice of Decision. 22/03956/PAD. Display of 11 externally illuminated fascia signs, 3 non-illuminated entrance signs and a non-illuminated totem sign (Retrospective) at Howden Joinery Properties Limited Units 1A to 1D Beacon Industrial Estate, Hull Road, Withernsea, East Riding of Yorkshire, HU19 2EG. Refused.

d. Notice of Appeal. 23/00073/REFUSE. Outline – Residential Development (All matters reserved) at Land South of 175 South Promenade, Withernsea, East Riding of Yorkshire, HU19 2PD for Messrs Hare.

e. Notice of Appeal. 23/00038/REFUSE. Outline – Erection of three dwellings (all matters reserved) at Land West of 217 North Road, Withernsea, East Riding of Yorkshire, HU19 2AX for Stella Gatti. Appeal Dismissed.

f. Notice of Decision. 23/03098/PLF. Erection of single storey extension to rear following demolition of existing extension at Seaview 22 North Promenade, Withernsea, East Riding of Yorkshire, HU19 2DP for Mr Chris Hemrey. Granted.

g. Notice of Decision. 23/03306/PLF. Construction of dormers to front and rear at 16 Egroms Lane, Withernsea, East Riding of Yorkshire, HU19 2LZ for Deborah Smith. Granted.

11. Councillors reports.
    To receive reports from Town Councillors.

ERYC = East Riding of Yorkshire Council.
WTC = Withernsea Town Council.
*= Copied to Councillors.

WITHERNSEA TOWN COUNCIL

The minutes (draft until signed) of the Town Council meeting held on Monday 12th February 2024, in the Meridian Centre, 201 Queen Street, Withernsea.

Present: Mayor Councillor L. Healing (LH), Deputy Mayor Councillor I. Blackburn (IB), and Councillors: S. Carman (SC), Kelvin Smith (KS), B. Dawson (BD), B. Cloke (BC). P Davig (PD), F, Walmsley (FW), and S. Winters (SW).
The Town Clerk (JM) and Deputy Clerk (CB).

Public: 3 Press: 0 Police: 1 Ward Cllrs:0

Abbreviations: WTC (Withernsea Town Council), ERYC (East Riding of Yorkshire Council) * =circulated previously.

Minute	Points raised or agreed	Action By
	Part I. Public Session	
5371	**Apologies:** To receive and approve any apologies for absence. Apologies were received and approved from Councillors A, Camplin, and J. Blackburn.	
5372	**Declarations of Interest:** a) To record declarations of pecuniary / non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. Cllr BC declared a non-pecuniary interest in item 8j. Cllr SC declared a non-pecuniary interest in item 8b & 8c. Cllr LH declared a non -pecuniary interest in item 8e. b) To note dispensations given to any member of the Council in respect of the agenda items below. None.	JM
5373	**Public Participation including Police report:** To receive the police report and open the meeting for both police and public participation. PCSO P.Wriglesworth reported on the most recent crime figures for Withernsea including the theft of the cable from the lung screening unit and responded to questions from councillors. WTC to contact NHS regarding lack of mobile health units in Withernsea.	LH
5374	**Reports by Ward Councillors:** Cllr LH advised that when the bank closes a temporary banking hub will be set up at SHORES until a permanent site is up and running. DIFEY grants have been topped up and community groups and volunteering groups are encouraged to apply for funding of up to £5k. There will also be an Imagination Library to the value of £500K where books are gifted to	

	young children each month. LH also informed that following recent complaints to WTC regarding dog fouling in Withernsea that information and leaflets about the dog warden service are now available in the library. LH confirmed that on the 21st February that along with Cllr S. McMaster a motion will be submitted to full council at ERYC requesting a withdrawal from talks with NWS. The council meeting will be live streamed on Youtube and all members will vote. LH to ask for a recorded vote. Concerns raised about inappropriate actions from some groups/members who are against the proposed GDF. JM advised that further clarification is being sought from the Monitoring Officer at ERYC regarding register of interests.	
5375	**Minutes:** To confirm/receive minutes are a true and correct record of the meetings held: a) To confirm Town Council minutes 08.01.2024 Confirmed as a true record and duly signed.	
5376	**Clerks Report:** To receive report/update from the Town Clerk. Report circulated and JM updated regarding funding available (£20K) from Withernsea Pier and Promenade Association to use for a project on the seafront or Valley Gardens/Memorial Gardens. Ideas for a suitable project to be submitted to JM before next meeting.	ALL CLLRS
5377	**Representatives Reports:** To receive any reports from members representing WTC at outside organisations. No reports submitted.	
5378	**Items to consider/confirm/agree/adopt by Withernsea Town Council:** a) To consider Property Officers reports and agree actions. Report received and the following actions were agreed – the grills to be removed from the toilets at Southcliff Road and cleaned and windows painted. Trees in Jubilee Gardens to be replaced. b) To consider request from Withernsea Flower Group for i) Donation of a free allotment – LH has agreed to pay for an allotment if one is available. SC ii) Use of the greenhouse – supported on the condition that school children are supervised at all times. SC iii) Work experience for High School students to assist with planting and maintenance. Not supported, however, the Queens Community Garden have offered the use of the community garden. Cllr SC to provide more details for next meeting. SC c) To consider proposal from Cllr Carman re "Council Snippets" Facebook page. Report/proposal circulated. Agreed. SC d) To consider response to ERYC Council Tax Support Review panel. JM circulated notes. Agreed to submit response and JM to contact ERYC Planning, Licencing and Council Tax departments regarding static caravans. JM	

	e) To consider request to waive rent on Blue Door for 2024. Agreed with 1 abstention to support until the Blue Door is fit for purpose. f) To adopt Environmental and Sustainability Policy. Policy circulated and adopted. g) To consider ERYC Draft Sustainable Transport SPD Update Consultations 8/1/24-19/2/24. Report circulated and JM advised that the documents are available online for Cllrs to respond to. h) To consider asking ERYC to place a litter bin on Hull Road, near tennis courts. Not supported. i) To consider request from Active Withernsea in principle to connect a dropdown media wall screen to be placed on the stage in Valley Gardens. Further information to be sought from Active Withernsea. j) To consider using underspend of £1029.76 from BMX Show for skatepark related event during school summer holidays. Active Withernsea to also contribute. CB has obtained a quote from RPM Bike Display for £1500. Supported with 1 abstention. k) To consider amendments to Rules & Regulations for Funeral Directors, Grave Diggers at Withernsea Cemetery. Adopted.	ALL CLLRS JM KLD
5379	**Financial matters:** a) To approve payments schedule for WTC January 2024 - £18891.69. Approved and duly signed. b) To receive bank reconciliations for WTC, Future Projects and Withstock to 31.01.2024. Received and signed. c) To consider write off for Invoice FES60 £120, unrecoverable. Supported.	
5380	**Development Control:** To consider the following Application(s) and note notices of decisions. a) Application. 23/03804/PLF. Change of use of airfield to mixed use as campsite (for motorhomes, touring caravans, and tents) and airfield; and erection of amenity building and 1.1m high timber post and rail fence and gates to front boundary (Retrospective) at Hollym Airfield, Holmpton Road, Hollym, East Riding of Yorkshire for Mr Martyn Taylor. Supported with 1 abstention. b) Application. 24/00043/PLF. Erection of single storey extension to side with canopy roofs to front and rear, construction of new roof to dwelling, erection of detached garage to side and construction of raised decking following removal of existing extension, garage, and porch windows at 62 Bannister Street, Withernsea, East Riding of Yorkshire, HU19 2DT for Mr Mike Barnfather. Supported. c) Notice of Decision. 22/03956/PAD. Display of 11 externally illuminated fascia signs, 3 non-illuminated entrance signs and a non-illuminated totem sign (Retrospective) at Howden Joinery Properties Limited, Units 1A to 1D Beacon Industrial Estate, Hull Road, Withernsea, East Riding of Yorkshire, HU19 2EG. Refused. Noted. d) Notice of Appeal. 23/00073/REFUSE. Outline - Residential	JM JM

	Development (All matters reserved) at Land South of 175 South Promenade, Withernsea, East Riding of Yorkshire, HU19 2PD for Messrs Hare. Noted. e) Notice of Appeal. 23/00038/REFUSE. Outline – Erection of three dwellings (all matters reserved) at Land West of 217 North Road, Withernsea, East Riding of Yorkshire, HU19 2AX for Stella Gatti. Appeal dismissed. Noted. f) Notice of Decision. 23/03098/PLF. Erection of single storey extension to rear following demolition of existing extension at Seaview 22 North Promenade, Withernsea, East Riding of Yorkshire, HU19 2DP for Mr Chris Hemrey. Granted. Noted g) Notice of Decision. 23/03306/PLF. Construction of dormers to front and rear at 16 Egroms Lane, Withernsea, East Riding of Yorkshire, HU19 2LZ for Deborah Smith. Granted. Noted.	
5379	**Councillors' reports:** To receive reports from Town Councillors. a) Cllr SW reported that the doors from the gas box on the hospital grounds are missing. b) Cllr KS raised the issue of the perimeter fence at Hull Road Playing Field. Advised this is being dealt with. c) Cllr PD reported that the drop at the entrance to the car park on Pier Road is deteriorating further. JM/CB to contact Highways again. d) Cllr BC expressed thanks to the Clerk for securing funding to carry out the repairs to the Town War Memorial Clock on St. Nicholas Church. e) Cllr IB had attended the recent PACE meeting and the GDF drop-in session. Also attended the Garton Plough Sunday Service on behalf of Cllr LH. Reported on a successful 'Meet Your Councillor' event which had been held in the foyer of Aldi. f) Cllr LH supported the 'Meet Your Councillor' event. Meeting Closed: 8.42pm	JM/CB